

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

February 13, 2017

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM B-132

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Board Recognitions – As February 6-10 marks National School Counselor Appreciation Week, our Board of Education recognizes and commends our school counselors for their hard work and dedication to their students. Our school counselors actively engage in helping students examine their abilities, strengths, interests and talents. They work in partnership with parents as they encounter the challenges of raising children in today's world. They focus on positive ways to enhance students' social/personal, educational and career development. They work with teachers and other educators to provide an educational system where students can realize their potential. They help children set healthy, realistic and optimistic aspirations for themselves. The combination of their training and experience makes them an integral part of the total educational program. We thank our school counselors for their contributions to our district. They are: Gina Collins, Barley Sheaf School; Ellen Goodfellow, Copper Hill School; Mary Pepe, Francis A. Desmares School; Sarah Fontanez, Robert Hunter School; Lindsay John and Heather Albanese, Reading-Fleming Intermediate School; and Colette Bails and Megan O'Brien, J.P. Case Middle School. Thank you for your service.
- VII. Superintendent's Report – Great Kindness Challenge Week Video Presentation by David Waxman, RFIS Vice Principal & District HIB Coordinator
- VIII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- IX. Approval of Minutes – Executive Session – January 30, 2017
Regular Meeting – January 30, 2017
- X. Report of the Standing Committees and Appointments
 - A. **PERSONNEL – Michael Stager, Chairperson – February 23, 2017**

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to employ the following leave replacement for the 2016-2017 school year. Fingerprints and health exam required.

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Lazauskas	Jean	JPC	World Language/ Gloria Hrabovecky	March 7, 2017- June 30, 2017	Sub Per Diem Pay (Day 1-20) \$50,860 (prorated)/ BA/Step 1 (Day 21+)	Teacher of Spanish/Montclair State University

2. Approval to adjust the resignation date of Kimberly **DeMaio**, Project Success Teacher at Reading-Fleming Intermediate School, from February 20, 2017 to February 14, 2017.
3. Approval to amend the 2016-2017 salary of the following staff member for advancement on the salary guide as follows:

Item	Last Name	First Name	Position/Location	From	To	Retroactive Date
1.	Alexanderson	Karin	Music/RH	\$75,900/BA+15	\$78,100/MA	January 1, 2017

All Staff – Additional Compensation

4. Approval to employ the following staff members for additional compensation during the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Benedetti	Anthony	CH	CPR/AED-PE Teacher	3	\$33.78/hr.
2.	Karney	Kurt	JPC	CPR/AED-PE Teacher	3	\$33.78/hr.
3.	Skove	Reparta	CH	CPR/AED-PE Teacher	3	\$33.78/hr.
4.	Ritter	Jamie	CH	Home Instruction	100	\$30.62/hr.
5.	Lappen	Danielle	FAD	Spring Concert-Chaperone	1.5	\$30.62/hr.
6.	Shirvanian	Lindsay	FAD	Spring Concert-Chaperone	1.5	\$30.62/hr.
7.	Rieg	Lisa	FAD	Spring Concert-Chaperone	1.5	\$30.62/hr.
8.	Kiesling	Cassandra	FAD	Spring Concert-Director	2	\$30.62/hr.
9.	Sewell	Catherine	RFIS	Advanced Art Club Advisor	7.5	\$30.62/hr.
10.	Hennessy	Elizabeth	RFIS	Intramural Advisor (Sub)	300 hrs. Shared	\$30.62/hr.
11.	Smith	Elizabeth	RFIS	Intramural Advisor (Sub)	300 hrs. Shared	\$30.62/hr.
12.	Vala	Susan	RFIS	Solar Sprint Car Advisor (Spring)	7.5	\$30.62/hr.
13.	Apgar	Sarah	RFIS	Photography Club	7.5	\$30.62/hr.
14.	Burns	Kathryn	BS	Spring Concert-Director	2	\$30.62/hr.
15.	Dribbon	Katherine	BS	Spring Concert-Chaperone	2	\$30.62/hr.
16.	Enos	Susan	BS	Spring Concert-Chaperone	2	\$30.62/hr.

5. Approval to increase the maximum number of days for Lori **Ziminski**, World Language Teacher at Reading-Fleming Intermediate School, to perform Lunch Duty from 55 days to 95 days, at a cost of \$17.64/hr., during the 2016-2017 school year, replacing Kathleen Bianco due to a medical leave.
6. Approval to appoint the following mentors for the 2016-2017 school year.

Item	Mentor	Mentor's Location	Novice Teacher	Stipend
1.	MaryJane Custy	BS	Kaitlin Schuster	\$550 (prorated)
2.	Kelly Kuster	BS	James Farley	\$550 (prorated)

Field Placement

7. Approval for the following Rider University students to complete their vocal music field practicum with Rosemary Nagy, Music Teacher at J.P. Case Middle School, four mornings a week, Monday through Thursday, March 20, 2017 to April 27, 2017. Fingerprinting and health exam required.

Item	Last Name	First Name
1.	Henry	Julia
2.	Nazario	Jonathan
3.	Wells	Daniel

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – March 9, 2017

1. Approval to employ the following consultant during the 2016-2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Project U.S.E.	RFIS	Challenge Course Safety Training for RFIS PE staff only	1	\$1,200

2. Approval to employ the following staff members, or their alternates, for additional compensation during the 2016- 2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Burns	Rebecca	RH	K-4 Standards Based Report Cards Revision	100 shared hrs.	\$33.78/hr.
2.	Carr	Rebecca	RH			
3.	Custy	Mary Jane	BS			
4.	DeAnglis	Laurie	FAD			
5.	Drew	Emy	RH			
6.	Ewing	Colleen	RH			
7.	Fischer	Susan	BS			
8.	Gerlach	Margaret	CH			
9.	Gravett	Julie	BS			
10.	Marciano	Patricia	BS			
11.	McPeek	Jessica	RH			
12.	Moore	Laurie Ann	CH			
13.	Ritter	Jamie	CH			
14.	Scherer	Lauren	CH			
15.	Teeples	Christine	CH			
16.	Blampey	Zoey	RFIS	Create End-of-Unit Assessments for Reading Workshop Units	180 shared hrs.	\$33.78/hr.
17.	McCormack	Jennifer	BS			
18.	Rowe	Kari	BS			
19.	Agabiti	Joseph	JPC	Prepare a workshop for February 17 PD	3	\$33.78/hr.
20.	Ashey	Elizabeth	RH	Prepare a workshop for February 17 PD	3	\$33.78/hr.
21.	Barragan	Kathleen	FAD	Prepare a workshop for February 17 PD	3	\$33.78/hr.
22.	Blampey	Zoey	RFIS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
23.	Blanchard	Joey	SS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
24.	Braynor	Jessica	RFIS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
25.	Cascio	Leigh Ann	FAD	Prepare a workshop for February 17 PD	3	\$33.78/hr.
26.	Custy	Mary Jane	BS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
27.	Fisher	Michele	RH	Prepare a workshop for February 17 PD	3	\$33.78/hr.
28.	McNamara	Erin	CH	Prepare a workshop for February 17 PD	3	\$33.78/hr.

3. Approval of the following field trips for the 2016-2017 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Student Council Students	RFIS	Students to assist with senior luncheon and musical preview at JPC	March 2, 2017	\$90	PTO
2.	Grade 5	RFIS	Walking trip to Fleming Museum	May 15-19, 2017	\$500	PTO

4. Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Peter Catalanotto Author Visit	\$2,000	BS	PTO
2.	Felicia Chernesky Author Visit	\$500	BS	PTO
3.	Motivational Speaker Shane Burcaw	\$825	JPC	JP Case Student Fund
4.	First Tee Assembly	No cost	CH	N/A
5.	Art Supplies	\$229.80	RH	Artsonia

5. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amt.
1.	Bradley	Noreen	NJ State School Nurses Association Spring Conference, Iselin, NJ	March 25, 2017	R	\$199
2.	Shangold	Yvette	NJ State School Nurses Association Spring Conference, Iselin, NJ	March 25, 2017	R,M	\$225

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

6. Approval to accept 2016-2017 Every Student Succeeds Act (ESSA) Amendment funds as indicated below:

ESSA Title	Description	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$186,081
Title II, Part A	Teacher and Principal Training and Recruiting Fund	\$60,630
Title III	English Language Acquisition and Language Enhancement	\$27,333
Title III	Immigrant	\$3,863
Total		\$277,907

7. Approval was given for the following 2016-2017 salary to be paid using the ESSA/Title III-Immigrant grant:

Item	Last Name	First Name	Position	Full Salary	ESSA Salary	% from ESSA
1.	Eresman	Jessica	Bilingual Teacher	\$52,525.00	\$3,066.00	5.84%

C. FACILITIES/OPERATIONS – Tim Bart, Chairperson, Next Meeting – March 7, 2017

- Approval to authorize the Business Administrator/Board Secretary to advertise and accept bids for a partial roof system replacement at the Barley Sheaf Elementary School.
- Approval to authorize the Business Administrator/Board Secretary to advertise and accept bids for a fire alarm system replacement at the Robert Hunter Elementary School.
- Approval to submit the partial roof system replacement at the Barley Sheaf Elementary School and the fire alarm system replacement at the Robert Hunter Elementary School to the State as "Other Capital" Projects. The Long Range Facilities Plan will also be amended to include these projects.
- Approval to accept the following donation for the 2016-2017 school year:

Item	Donation	School	Donor	Amount
1.	Line striping Main Playground Games by Randazzo Line Striping	RH	PTO	\$13,052.50

- Approval to authorize the procurement of goods and services through the attached list of state contract vendors for the 2016-2017 school year.
- Approval of the following classroom for Toilet Use for the 2016-2017 school year:

Item	School	Room #	Uses
1.	Barley Sheaf	8	Toilet Use for Project Success Classroom

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 8, 2017

E. FINANCE – Dr. Dennis Copeland, Chairperson, Next Meeting – February 15, 2017

- Approval to cancel the following outstanding payroll checks:

Item	Date	Check #	Amount
1.	6/30/2016	53145	\$92.07
2.	6/30/2016	53157	\$34.14

2. Approval to purchase the following item that exceeds the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	1	2017 Ford Explorer 4WD	\$24,708	Beyer Ford
2.	1	2017 Ford F-450 4WD Regular Cab Truck	\$30,482	Beyer Ford

F. POLICY– Dr. Marianne Kenny, Chairperson, Next Meeting – March 28, 2017

1. Approval to present the following new policies and regulations for first reading, as attached:
 - a. R 2312 Class Size
 - b. R 2340 Field Trips
 - c. R 2415 Title I Services (M)
 - d. R 2415.20 No Child Left Behind Complaints (M)
 - e. P 2415.30 Title I - Educational Stability for Children in Foster Care (M)
 - f. P 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M)
 - g. R 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M)

2. Approval to adopt the following revised policies and regulations, as attached:
 - a. P 1510 Americans with Disabilities Act (M)
 - b. R 1510 Americans with Disabilities Act (M)
 - c. R 2230 Course Guides
 - d. R 2330 Homework
 - e. P 4218 Substance Abuse (M)
 - f. R 4218 Substance Abuse (M)
 - g. P 5116 Education of Homeless Children
 - h. R 5116 Education of Homeless Children
 - i. R 5350 Student Suicide
 - j. P 8330 Student Records (M)
 - k. R 8330 Student Records (M)

G. SPECIAL SERVICES

1. Approval to confirm the resignation of the following Teacher Assistants, contracted through the Hunterdon County Educational Service Commission, for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Ciotta	Olivia	JPC	World Language	February 3, 2017
2.	Finch	Katherine	JPC	Behavioral Disabilities	February 12, 2017

2. Approval to accept the resignation of the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Rosenthal	Jill	JPC	Grade 7/8 Spanish	February 24, 2017

3. Approval to employ the following Teacher Assistants, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date
1.	Beckman	Michele	RH	Personal Assistant/ Lorraine Heldt	February 14, 2017
2.	Hewitt	Colin	JPC	World Language/ Olivia Ciotta	February 14, 2017
3.	Inghilterra	Alison	JPC	Behavioral Disabilities/ Katherine Finch	February 16, 2017

4. Approval to increase the maximum number of hours for the following translators/interpreters:

Item	Last Name	First Name	From	To	Rate/Stipend
1.	Burgos	Lillian	50 hrs.	100 hrs.	\$30.62/hr.
2.	Picchio	Matilde	50 hrs.	100 hrs.	\$30.62/hr.

H. MISCELLENEOUS

Information Items

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RH	2016-2017 School Year, Fall & Winter	1	No	Remedial measures outlined in report
RH	2016-2017 School Year, Lunch	2	No	Remedial measures outlined in report
JPC	1/17/17	5	No	Remedial measures outlined in report

2. Suspensions for the month of September:

School	Infraction	# of Days
RH	Physical aggression towards another student	One Day

3. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
November	11/07	11/18	11/18	11/03	11/22	11/18
December	12/01	12/08	12/22	12/09	12/14	12/09
January	01/04	01/25	01/12	01/04	01/13	01/04
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21
November	11/23	11/30	11/28	11/16	11/30	11/19
December	12/15	12/19	12/19	12/20	12/22	12/20
January	01/26	01/31	01/30	01/13	01/27	01/13

Action Items

- Approval to confirm Laura Gorin, ESL Preschool Program Consultant, to visit the district at no cost on February 6, 2017 to conduct preliminary planning for a potential bilingual preschool program to be housed at Robert Hunter School beginning September 2017. (Proposal to be presented at a later date.)
- Approval to confirm the Hunterdon County Educational Services Commission School Bus Aide Agreement for the 2016-2017 school year, as attached.
- Approval for First Children Services/Regional Enrichment and Learning Center, LLC to conduct Child Study Team evaluations as needed during the 2016-2017 school year at a maximum fee of \$550 per evaluation.

- XI. Correspondence
- XII. Old Business
- XIII. New Business
- XIV. Citizens Address the Board

XV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

HIB Hearing

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVI. Adjourn

2017 Board Meetings

February 27 Goals Update

March 13 Educators of the Year Reception and Recognition & 27 Safety Poster Contest Winners

April 24

May 8 Reorganization of the District & May 30 Superintendent Evaluation

June 12 Superintendent Evaluation Delivery & 26

July 24

August 21 Goal Setting Session

September 11 & 25

October 9 & 23

November 13 & 27

December 11